



SEVIS Immigration Transfer Request for F-1 & J-1 Students

This form is used to request an Immigration Transfer of your F-1 or J-1 student record through SEVIS to another U.S. institution. If you plan to continue your degree or begin a new program at a new school, this process must be completed before beginning the new program. Transfer restrictions may apply.

You are only eligible to transfer to another U.S. institution if you have maintained valid F-1 or J-1 status at UR. You must remain registered full-time or be pursuing authorized post-completion employment until the date your SEVIS record is released to the new school. After this date, you must request a new I-20 or DS-2019 from your new school and begin studies there in the next available term. Full-time registration at the new school must begin within 5 months of the SEVIS release date or the I-20 completion date from UR, whichever is earlier. After the release date has passed, you will not be able to use UR-based work permissions and the ISO will no longer be able to access your immigration record.

Note: If you intend to transfer before you complete your academic program (either by withdrawal or academic transfer), you must get approval from your academic Dean.

Student Information:

University ID#: _____

Name: _____ Date of Birth: ____/____/____

Email: _____ Phone: _____

Immigration Status: F-1 J-1 Current Completion Date, as listed on I-20/DS-2019: ____/____/____

Academic Standing at UR: Withdrawal/Transfer Recent/Upcoming Graduate Post-Completion Employment

Student Signature: _____ Date: _____

Requested Immigration Transfer Details:

Requested SEVIS Release Date: ____/____/____ Proof of admission to new school is attached

New School: _____ SEVIS School Code: _____

International Student Advisor/DSO at New School: _____

Phone: _____ Email: _____

Scheduled Start Date of new academic program: _____ Valid Visa: Yes No

Travel Plans: Estimated date of departure from U.S.: _____ Uncertain None

Certification from Dean's Office (if Withdrawal/Transfer, prior to UR completion):

Grad/Undergrad Dean's Signature

Name (print)

Date